



# VILLAGE OF SILVERTON

## AGENDA

REGULAR MEETING OF COUNCIL TO BE HELD

July 8, 2020

ONLINE – GoToMeeting (as posted)

7:00 PM

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A. CALL TO ORDER

B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND

C. ADDITION OF LATE ITEMS IF ANY

D. ADOPTION OF THE AGENDA

E. ADOPTION OF THE MINUTES

1. Minutes of Regular Council Meeting of June 10, 2020
2. Minutes of the Committee of the Whole Meeting of June 23, 2020

F. DELEGATIONS AND PETITIONS

None at this time.

G. UNFINISHED BUSINESS/BUSINESS ARISING

None at this time.

## **H. NEW BUSINESS**

1. Jim and Karen Haley Letter

### **Recommendation:**

Pursuant to the report of the Chief Administrative Officer, Silverton Village Council accepts the Haley's letter for information.

## **I. CORRESPONDENCE FOR INFORMATION**

1. Nick's request RE: music in outdoor museum
2. City of Rossland RE: Proposed Resolution

## **J. COUNCIL REPORTS**

### **1. Mayor Jason Clarke**

- BC Mayors Caucus
- Slovan Lake Arts Council Liaison

### **2. Councillor Leah Main**

- RDCK Director for the Village of Silverton
- West Kootenay Boundary Regional Hospital Board
- Rosebery Parklands and Trails Commission
- Winlaw Regional and Nature Park Commission
- Slovan Valley Economic Development Commission
- FCM Board
- Health Committee – Slovan District Chamber of Commerce
- RDI Climate Adaptation project Team

### **3. Councillor Kerry Gordon**

- Municipal Emergency Management
- Slovan District Chamber of Commerce, Alternate
- Composting Project Liaison, Alternate
- RDI Climate Adaptation project Team, Alternate

### **4. Councillor Tanya Gordon**

- Ktunaxa Kinbasket Treaty Advisory Committee (TAC)
- Recreation Commission No. 6, Alternate
- Municipal Emergency Management, Alternate
- RDI Climate Adaptation project Team
- Rat Control Liaison

**5. Councillor Arlene Yofonoff**

- Recreation Commission No. 6
- Slocan District Chamber of Commerce
- Cultural Planning Group
- Composting Project Liaison (Healthy Community Society of the North S.V.)
- RDI Climate Adaptation project Team, Alternate

**K. ADMINISTRATION REPORTS**

1. CAO Report

**L. BYLAWS AND POLICY**

1. Council Remuneration and Expenses Bylaw No. 521 – 2020

**Recommendation:**

That Village of Silverton Council give Council Remuneration and Expenses Bylaw No. 521 – 2020 First Reading

That Village of Silverton Council give Council Remuneration and Expenses Bylaw No. 521 – 2020 Second Reading

That Village of Silverton Council give Council Remuneration and Expenses Bylaw No. 521 – 2020 Third Reading

2. Permissive Property Tax Exemption Bylaw No. 497 – 2016 Amendment No. 2

**Recommendation:**

That Village of Silverton Council give Bylaw No. 497 – 2016 Village of Silverton Permissive Property Tax Exemption Bylaw Amendment Bylaw (No. 2) First Reading.

That Village of Silverton Council give Bylaw No. 497 – 2016 Village of Silverton Permissive Property Tax Exemption Bylaw Amendment Bylaw (No. 2) Second Reading.

That Village of Silverton Council give Bylaw No. 497 – 2016 Village of Silverton Permissive Property Tax Exemption Bylaw Amendment Bylaw (No. 2) Third Reading.

**M. PUBLIC INPUT PERIOD/PRESS**

Terms of reference as per the Procedure Bylaw include;

- The maximum time allotted is two (2) minutes.
- The Public Input is for items on the Council Agenda only.
- The Public Input Period provides an opportunity for public input only, without expectation of response from Council.

**N. IN CAMERA MEETING:** there will be an In-Camera Meeting at this time. This meeting will be closed to the public in accordance with Sections 90 – 1 (c) employee relations.

The Regular Meeting recessed at \_\_\_\_\_pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at \_\_\_\_\_pm

**O. ITEMS BROUGHT FORWARD FROM IN CAMERA**

**P. ADJOURNMENT**

**MINUTES OF THE *REGULAR COUNCIL MEETING HELD ONLINE ON WEDNESDAY, JUNE 10, 2020 AT 7:00PM***

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**PRESENT:** Mayor J. Clarke, Councillors K. Gordon, T. Gordon, L. Main, A. Yofonoff

**ABSENT:**

**STAFF:** H. Elliott, Chief Administrative Officer

**A. CALL TO ORDER**

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Mayor J. Clarke Called the Meeting to Order at 7:00 pm.

**B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND**

**C. ADDITION OF LATE ITEMS IF ANY**

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None at this time.

**D. ADOPTION OF THE AGENDA**

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**073/2020 - Moved, seconded** that the Agenda be adopted as presented.

CARRIED

**E. ADOPTION OF THE MINUTES**

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**074/2020 - Moved, seconded** That the Regular Council Meeting Minutes of May 13, 2020, and the Special Council Meeting Minutes of May 26, 2020 be adopted as presented.

CARRIED

## **JUNE 10, 2020 MINUTES OF THE REGULAR COUNCIL MEETING**

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### **F. DELEGATIONS AND PETITIONS**

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Cora Skaien, WildSafeBC Coordinator New Denver, Silverton, Nakusp & Area K presented on the 2020 WildSafeBC program.

### **G. UNFINISHED BUSINESS/BUSINESS ARISING**

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None at this time.

### **H. NEW BUSINESS**

#### **H1. MOTION PROVIDED BY COUNCILLOR K. GORDON**

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Staff was directed to write a Policy for waste wood in the Village of Silverton.

### **I. CORRESPONDENCE FOR INFORMATION**

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Staff were directed that Council approved the report from SIFCo regarding Wildfire Resiliency.

Staff were directed to state Council were interested in more information regarding green burials.

Staff were directed the Council likes the plaque idea for the outdoor museum.

Staff were directed that Council endorsed the Stick & Stone Cannabis Co. letter.

### **J. COUNCIL REPORTS**

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Received for information.

### **K. ADMINISTRATION REPORTS**

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Received for information.

## JUNE 10, 2020 MINUTES OF THE REGULAR COUNCIL MEETING

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### L. BYLAWS AND POLICY

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None at this time.

### M. PUBLIC INPUT PERIOD/PRESS

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Mr. Don Broughton asked about items I1 and I2 and about the Council workshop.

Mrs. Barbara Broughton also started speaking into the phone.

After three warnings by the Chair due to lack of order of conduct, the Broughton's were ejected from the electronic meeting. They proceeded to call back in but were in order and not ejected from the meeting again.

Press asked about the workshop and if it was a positive experience.

Mayor Clarke responded it was informative and covered newly elected governance which is always good for Council.

Press asked about the propeller to Councillor K. Gordon.

Councillor K. Gordon responded with what information she had found.

### N. IN CAMERA MEETING:

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The Regular Meeting recessed at 7:47 pm in order to conduct the Closed Meeting.

The Regular Meeting reconvened at 8:22 pm.

### O. ITEMS BROUGHT FORWARD FROM IN CAMERA

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A bid amounting to \$4,600 was accepted by Village Council for the logs from the Lakeside Campground.

**JUNE 10, 2020 MINUTES OF THE REGULAR COUNCIL MEETING**

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**P. ADJOURNMENT**

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**075/2020 – Moved that Council adjourn at 8:26 pm.**

CERTIFIED CORRECT:

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**Mayor J. Clarke**

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**Chief Administrative Officer**



E2

**MINUTES OF THE COMMITTEE OF THE WHOLE COUNCIL MEETING HELD  
ONLINE ON TUESDAY, JUNE 23, 2020 AT 4:00PM**

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**PRESENT:** Mayor J. Clarke, Councillors K. Gordon, T. Gordon, L. Main, A. Yofonoff

**ABSENT:**

**STAFF:** H. Elliott, Chief Administrative Officer

**A. CALL TO ORDER**

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Mayor J. Clarke called the meeting to order at 4:03pm.

**B. THE VILLAGE OF SILVERTON ACKNOWLEDGES THE INDIGENOUS  
PEOPLES ON WHOSE TRADITIONAL TERRITORIES WE STAND**

**C. ADDITION OF LATE ITEMS IF ANY**

None at this time.

**D. DELEGATION**

None at this time.

**E. DISCUSSION**

**E1. CREEKSIDE CAMPGROUND**

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Discussion and direction to staff regarding policies and provincial restrictions. Council directed staff no restrictions for clients in regards to geographical origin, however, to work within provincial guidelines regarding COVID 19 when opening the Creekside Campground.

**JUNE 23, 2020 Committee of Whole Council Meeting Minutes**

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**E2. LAKESIDE CAMPGROUND**

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Council directed staff to look into having a professional planner develop plans for the Lakeside Campground.

**F. ADJOURNMENT**

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Meeting adjourned at 4:20 pm.

CERTIFIED CORRECT:

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**Mayor J. Clarke**

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**Chief Administrative Officer**



## Administrative Report: Hillary Elliott, CAO

Village of Silverton Council

### Regular Meeting of Silverton Village Council July 8, 2020

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#### Executive Summary

The purpose of this report is to provide information regarding the process for house numbering and address appointment in the Village of Silverton.

This request differs greatly from that of the request from the property owner addressed at the May Regular Council meeting. The current request from the property owner is not in accordance with the Village of Silverton House Numbering Bylaw. The request is for a different road and a different house number. Currently the Bylaw does not have any house numbers for Water Street, as that street was not intended for the planning purposes.

This appointment of address is a separate process from Water Street use or access. A property owner can decide what is their front door or front yard or back door or back yard. The planning Bylaw, Village of Silverton House Numbering Bylaw, sets the same setbacks for each property in accordance to the water line access, fire hydrants (necessary for property owner house insurance) and other Village infrastructure and services that planning impacts.

#### Discussion

##### **BENEFITS & NEGATIVE IMPACTS:**

Staff consider there to be negative impacts to the Village planning and emergency service responses by changing the Bylaw without input from a professional planner and with the current use of Water Street being part of the Campground infrastructure being taken into consideration.

As stated previously, the setbacks for Village planning are very important for services and infrastructure that have been used for decades based on the Village of Silverton House Numbering Bylaw. These services that could be impacted include but are not limited to water line access, snow plowing, hydrant access, road infrastructure, building bylaw in accordance to the OCP Bylaw and the Zoning Bylaw.

Should Council wish to pursue changing this Bylaw to accommodate this request, the Village would be setting precedent regarding our authority to number houses and state a property's address.

Keeping the property owner's address as designated by the Village is within Village authority and in accordance to the Village of Silverton House Numbering Bylaw and does not negatively impact or change the enjoyment or use of the property by the property owner previous to adjusting the address to conform and be in accordance to our Bylaw governing such matters.

This appointment of address is a separate issue from Water Street use or access. The use of/designation or change to municipal roads is a completely different authority of the municipality and has its own legislative processes.

**FINANCIAL IMPACTS:**

There would be financial impacts associated with the costs of using a professional planner to create a report regarding the address change requested for Council consideration.

**LEGISLATIVE IMPACTS, PRECEDENTS, POLICIES:**

All Local Governments are given the authority to number the houses in their communities by the *Local Government Act*. This is in accordance to municipal planning of infrastructure and maintenance such as fire hydrants, water lines, and roads.

The address requested by the property owner is not in accordance with the Village of Silverton's Bylaw and the Emergency Services blocking system.

**Recommendation:**

Pursuant to the report of the Chief Administrative Officer, Silverton Village Council accepts the Haley's letter for information.

Hillary Elliott, CAO

Jim and Karen Haley

[Redacted address information]

The Corporation of the Village of Silverton  
P. O. Box 14  
421 Lake Avenue  
Silverton, B.C  
Canada V0G 2B0

VIA e-mail  
06 June 2020

To Mayor, Council, and Staff

This letter is prompted by the directive we received from the Village of Silverton CAO Hillary Elliott, dated 18 March 2020 informing us that our street address had been changed from 109 Water Street to 110 5<sup>th</sup> Street.

Upon receipt of the above address change notice, we spoke with neighbors. All were as surprised as we were. One of them, [Redacted], told us of his concerns and shared with us his efforts at discovering the reason for this change. Rather than repeating his findings as presented in his letter to the Village dated May 6, 2020, we simply adopt them from the copy of his letter (attached).

We agree with the allegation of the lack of transparency and prior notice. And we submit that the research done by [Redacted] indicates the change was made without any apparent necessity. Therefore, we request restoration of our prior address of 109 Water Street for all the reasons detailed in [Redacted] letter.

This was a further surprise to us, in light of the letter we have dated 12 May 2016 from then CAO Darrell Garceau (attached). His letter confirmed the address of 109 Water Street, and listed it as a factor in granting Development Permit Application 01-2016.

In addition to the statements made by [Redacted], Mr. Garceau's letter raises another significant impediment to the address change. Considering the site limitations of all lake-front properties (lake-front setbacks and required areas for replacement septic drain-fields), building a garage with access from Water Street was prudent and necessary. However, existing zoning did not permit us to simply add a garage on our separate, contiguous lot fronting Water Street. It needed to be an accessory building to a dwelling located on the same property. To meet this requirement we would need to consolidate the lot fronting 5<sup>th</sup> Street with the lot fronting Water Street into a single parcel.

Prior to the development of our property as described in CAO Garceau's letter, Village Council considered acting to vacate Water Street. It was only when they discovered doing so would violate Provincial law requiring public access to all lakefront lots that the effort was discontinued. Because there was no other adjoining public access, Water Street was the element of compliance with the Statute. As such, it could not be abandoned. In light of the Village's prior effort to abandon Water Street, we recognized that consolidating the two lots would remove the legal requirement for the continued existence of Water Street, our sole access to the North boundary of our property. Thus, we

negotiated the following elements to be included in the Development Permit Application: we would be assigned the Water Street address as a condition of that Application; we would consolidate the two lots; and we would designate adequate "empty" space east of the garage as the area required for a replacement septic drain-field. (Given the placement of the structures on the lots, this empty land could only be accessed from Water Street.) All this would assure the continued existence of Water Street and permit the placement of the garage which, of necessity, had access only from Water Street.

With those details and protections in place, we then finalized the plan with the buildings so sited. With this assurance that our access from Water Street would not be compromised in any way, as guaranteed by the address and the conditions of the Development Permit, we spent several hundred thousand dollars on surveys, legal fees, septic site survey and permit, and construction costs. The Development Permit also diminished our fear that the Village would take some action favorable to the continuation of the campground encroachment onto Water Street that would work to our detriment, i.e., the loss of public access to the North boundary of our property.

Based on [REDACTED] list of all the inconveniences this unsupported action causes, his findings showing no collateral support from the 911 Service or from Canada Post, AND the presence of prior Village Council assignment of the Water Street address as part of our property Development Permit, we request our old 109 Water Street address be restored and codified.

Respectfully,

Jim Haley

[REDACTED]

Karen Haley

[REDACTED]

obvious from the discussion that there was some anomaly on their map and that she would be contacting CAO Elliott in that regard. I have heard nothing back from either CAO Elliot or the RDCK.

While this issue might seem minor at first blush it isn't and has been disruptive and costly (both directly and in-directly) and we know this based on the first address change and now this more recent one. Here is a partial list of impacts:

1. On-line shopping and shipping – at a time when we are required to shop on-line, we have been unable to have shipments fulfilled by multiple vendors.
2. Legal – requires amendments to Last Will and Testament, Power of Attorney, Co-habitation Agreement.
3. Banking – requires amendments to all banking agreements including but not limited to credit cards and Mortgage.
4. Real Estate – requires amendments to Survey Certificate (Real Property Report) and Appraisal Report.
5. Service providers – requires changes to Telus, Columbia Wireless, Bell Mobility, BC Hydro, etc.

I am hoping to resolve this issue, but also hope to bring to your attention the overall lack of timely and effective communications between The Corporation of the Village of Silverton and Village residents/ratepayers.

More recently logging in the Village and the re-development of the Lakeside campground has been undertaken with no community involvement and/or consultation. Once again, this has been disruptive with heavy equipment operating most days and roads/facilities closed as a result. In addition, there doesn't seem to be a plan or if there is it hasn't been shared with residents.

As a relatively new resident in the Village, I am getting increasingly concerned about the lack of open, transparent, and effective local government.

Sincerely,

A black rectangular redaction box covering the signature of the sender.

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

May 6, 2020

The Corporation of the Village of Silverton  
P.O. Box 14  
421 Lake Avenue  
Silverton, BC  
V0G 2B0

Mayor, Council, Staff:

I would like to acknowledge receipt of a letter dated March 18, 2020 from The Corporation of the Village of Silverton indicating our civic number and address had been changed from 502 Turner Street to 504 Turner Street.

This change was not done at my request and was not discussed with me prior to making the change. It is also the second change of civic number and address since I purchased the property approximately 5-years ago.

While I haven't been provided a copy of the bylaw (and mapping), I am not questioning the authority of The Corporation of the Village of Silverton to make this change - **I am questioning the reason for the change and the lack of any communication with me about the change before it was made. I am also requesting that my previous address of 502 Turner Street be re-instated.**

The primary rationale for the change as indicated in the letter was related to a change in the 911 service provider. I have been in contact with the 911 service provider for Silverton and they indicate the change was not requested by them, nor would any change impact on their service.

The secondary rationale for the change as indicated in an email from CAO Elliot on March 20, 2020 was that Canada Post was making address changes. I have been in contact with Canada Post and our current civic number and address is 502 Turner Street and they indicate the change was not requested by them, nor would any change impact on their service.

I further contacted the Regional District of Central Kootenay (RDCK) in relation to this change and they indicated that they did not request any change and that it was up to The Corporation of the Village of Silverton to make any changes and notify them so they can update mapping accordingly. The person I spoke to could not explain the reason for the change and it was





The Corporation of the Village of Silverton  
P.O. Box 14, 421 Lake Avenue  
Silverton, British Columbia V0G 2B0  
Phone: 250-358-2472 Fax: 250-358-2321  
e-mail: dgarceau@silverton.ca

May 12, 2016



RE: Development Permit Application 01-2016

Dear Mr. Haley:


Council for the Village of Silverton has reviewed and considered your development application for the development of a single family home and accessory building on lands described as [REDACTED]

[REDACTED] The development approval is subject to the consolidation of the aforementioned lots, your development may not proceed in the absence of this registration with Land Titles.

Upon consolidation of the lots and the determination that the new parcel will have the property address as 109 Water Street, this will have established your front yard property boundary and this will serve as your front yard set back requirements for the proposed development. Your site plan illustrates that you are compliant with the front, side yard setback as per Zoning Bylaw No. 466-2011 and taking into consideration the License of Occupation registered on title that permits the legal non-conforming use of the zero lot line setback for the rear property line.

You may now proceed with application for a building permit through the normal process with the Village of Silverton and this development is subject to the provisions of the building permit process and the Building Code.

Respectfully;

  
Darrell Garceau  
Chief Administrative Officer

Nick requested I provide the letter to Council, in accordance to his request. He signed my handwritten letter regarding his request.

The request is as follows:

Nick (musician and resident of Red Mountain Road) wanted to bring cheer and happiness to the Village of Silverton by way of sharing his passion for music with some other musicians for the benefit and pleasure of the Silverton community.

His plan is to play on the Outdoor Museum area.

Although his plan also involves the Slocan Lake Arts Council (SLAC), the society does not rent or have the authority to give permission for use or performances on the grounds around the Gallery. The society has been contacted and will follow up with Nick regarding his request if Council approves the use of the grounds.

Therefore Be It Resolved that the Village of Silverton Council grants permission to Nick and the musicians of his choosing to perform music on the Outdoor Museum grounds in accordance to COVID 19 rules and regulations (social distancing for those not in the same "social bubble" and no more than up to 50 people can gather at one time); AND

FURTHER that Nick work with and acquire permission from the Slocan Lake Arts Council for the use of electricity and washroom facilities at the Gallery for the outdoor musical performance.



June 18, 2020

*Via E-mail*

Dear Mayor and Council:

**Re: City of Rossland Resolution – Global Covenant of Mayors for Climate & Energy Change**

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At the Regular meeting of June 1, 2020, Rossland City Council endorsed the following motions in support of joining the Global Covenant of Mayors for Climate and Energy, as put forth by the District of Saanich:

*THAT the Mayor Joins the Global Covenant of Mayors for Climate and Energy by Submitting the commitment letter to the Global Covenant of Mayors Secretariat;*

*THAT Council directs staff to deliver on the commitments made within the letter and outlined in the report from the District of Saanich;*

*THAT Council directs staff to prepare correspondence to all local municipalities in the province of British Columbia advising of Rossland's support of the global covenant of mayors for climate and energy and encourage all municipalities to support the initiative.*

The City of Rossland encourages you to join in this collective potential and work together in combating climate change in hopes that these actions will aid in reducing our ecological footprint, while working towards a sustainable future to safeguard the health and prosperity of our residents. Please find attached a copy of the signed letter submitted to the Global Covenant of Mayors Secretariat for your reference.

Sincerely,

Kathy Moore  
Mayor



June 18, 2020

Global Covenant of Mayors  
c/o Global CoM Secretariat  
Sent via e-mail to: [info@IUC-NA.EU](mailto:info@IUC-NA.EU)

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**Re: Global Covenant of Mayors for Climate and Energy Submission Letter**

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I, Kathy Moore, Mayor of the City of Rossland commit to the Global Covenant of Mayors for Climate & Energy (GCoM), joining thousands of other cities and local governments around the world currently engaged in climate leadership.

GCoM envisions a world where committed mayors and local governments - in alliance with partners - accelerate ambitious, measurable climate and energy initiatives that lead to an inclusive, just, low-emission and climate resilient future, helping to meet and exceed the Paris Agreement objectives.

Whatever the size or location, the mayors and local leaders committed to GCoM stand ready to take concrete measures with long-term impact to tackle the interconnected challenges of climate change mitigation and adaptation, as well as access to sustainable energy.

To implement this vision, we pledge to implement policies and undertake measures to (i) reduce/ avoid greenhouse gas (GHG) emissions, (ii) prepare for the impacts of climate change, (iii) increase access to sustainable energy, and (iv) track progress toward these objectives.

Specifically, within three years of this commitment, we pledge to develop, adopt, use and regularly report on the following:

- A community-scale GHG emission inventory, following the recommended guidance;
- An assessment of climate risks and vulnerabilities;
- Ambitious, measurable and time-bound target(s) to reduce/avoid GHG emissions;
- Ambitious climate change adaptation vision and goals, based on quantified scientific evidence when possible, to increase local resilience to climate change;
- An ambitious and just goal to improve access to secure, sustainable and affordable energy; and
- A formally adopted plan(s) addressing climate change mitigation / low emission development, climate resilience and adaptation, and access to sustainable energy.

The targets and action plans for mitigation / low emission development must be quantified and consistent with or exceed relevant national unconditional commitments defined through the UNFCCC (Intended) Nationally Determined Contribution (NOC). The targets and action plans should be in line with National Adaptation Plans, where these exist; and should be consistent

with the principles around energy access and urban sustainability embodied in the Sustainable Development Goals (SDGs).

We will explore the allocation of adequate staff resources and institutional arrangements. This includes governance processes, municipal structures and budget allocations to deliver on this commitment and secure continuity.

We acknowledge that there may be additional regional or country-specific commitments or requirements that we commit to follow, and that may be agreed through our city networks or through our direct engagement with local partners of GCoM.

The City of Rossland acknowledges that continued engagement in GCoM and associated Regional or National Covenants, as established, is contingent on complying with the above requirements within established timeframes.

**Name and title of person signing this commitment**

Mayor Kathy Moore  
City of Rossland  
2196 LeRoi Avenue  
Rossland BC V0G 1Y0  
Canada  
[www.rossland.ca](http://www.rossland.ca)

**Municipal Contact:**

Bryan Teasdale, Chief Administrative Officer  
[cao@rossland.ca](mailto:cao@rossland.ca)



Mandated by the Rossland Council on June 1, 2020

J(1)

Mayor Clarke's Report  
to July 02, 2020

- ▲ VoS Regular Meeting (June 10)
  - See E(1)
  
- ▲ Vos COTW Meeting (June 23)
  - See E(2)

**Administrative Report: Hillary Elliott, CAO**

Village of Silverton Council

**Regular Meeting – July 8, 2020**

This administrative report covers the period June 11, 2020 to July 3, 2020 as to the activities, functions, and meetings I have attended in my capacity as Chief Administrative Officer for the Village of Silverton.

This month the CAO continued to be very busy with calls and research with other agencies regarding COVID 19 and how the orders by the province have affected the Village and its operations. We have been busy adapting to orders or mitigation efforts that are similar to our neighbouring municipalities and the RDCK. Staff have completed plans for the tennis courts which are now open to the public. The playground and the outdoor exercise equipment is not cleaned and people may use, however, the Village does not clean any of the equipment or other items such as picnic tables or garbage cans.

Staff are working on creating a COVID 19 plan and opening the Creekside Campground. We are hoping to open on July 15, 2020. We are working with our campground attendant and hope to have the washroom facilities and the two outdoor sink stations open for public use when we open. Staff will also be working the Day Park washrooms, and with SLAC for the Gallery plans this month.

COVID 19 has been very disruptive to the Village and continues to be as we prepare for Phase 4 and plan for the “new normal”.

***Financial Operations:***

Staff have also been managing the numerous grants that are currently underway such as the Memorial Hall upgrades from CBT, as well as, past grants and finalizing completed projects.

Staff have been working with the CFO for the year end process and working on completing the Annual and SOFI Report to be presented later this month, as well as, working on the new initiatives made by Council regarding the Lakeside Campground.

***Functions:***

It is always very busy leading up to and the week of Property Tax deadline. This year was even more busy than usual. As well as, staff are taking numerous calls about the campground that normally would have been done by the campground attendant. We have been informing the public we are closed, but hoped to open and to follow up with us in a couple of week; NOW we are able to state we hope to open July 15<sup>th</sup>.

**Projects:**RDI Climate Adaptation Project

We continue to work on this project and trying to figure out how to make this vital service tool sustainable and representative of all Village assets that require management and financial planning.

Asset Management Phase 3 and Climate Adaptation Initiatives:

There are important aspects to this file to follow up on and to ensure the hard work we did the last few years is kept current; however, more resources are needed to allow for this file to be properly managed for 2020. We continue to work with LandInfo Technologies for solutions.

Fire Resiliency 2020 for Silverton, Slocan, and New Denver in Partnership with SIFCo

Please refer to item I2 in this agenda package for the draft update.

<https://www.sifco.ca/>

Sidewalk Upgrade/Footbridge Upgrades

The sidewalk project is deferred until further notice, COVID 19 orders and guidelines have negatively affected their ability to continue to do work. The footbridge upgrades are deferred until Council approval.

Computer System and Equipment Upgrades 2020

Almost completed. COVID 19 disrupted services and site visits.

Memorial Hall Upgrades

Go and have a look at the great progress! We are almost complete! We hope to have this project completed by the end of July.

**Public Works:**

Have continued to meet and worked with several of our project partners to complete the Council initiatives for Fire Resiliency, ICABCCI, RDI Climate Adaptation, Asset Management, and contractors for completion of 2019 capital projects to compile all the different information and to meet with stakeholders. This also is on-going for the CAO and public works staff for 2020.

Staff have been busy with work on:

- the Gallery and museum repairs – completed all but one sprinkler head on back-order
- boulevard clean up/mowing grass/mowing grass (very good year for grass!)
- memorial capital project
- yard waste and branches pick up



- Council capital projects for 2020
- General clean up

Staff have been very busy regarding COVID 19, how it affects the Village operations and future measures to put in place to mitigate risks to operations for the “new normal”. Staff completed signage to the playground and outdoor exercise equipment, as well as, a plan for the tennis courts that is attached to the fence so the courts are opened.

***Meetings:***

Virtual meetings regarding COVID 19.

Numerous corporate business meetings, phone calls and following up on active items for the Village.

Had correspondence with several community members/groups regarding concerns, requests, or questions and following up from correspondence to Mayor and Council.

Met with staff regularly.

***CAO Training/Courses:***

CAO attended several free webinars regarding risk management and COVID 19.

Hillary Elliott, CAO

THE CORPORATION OF THE VILLAGE OF SILVERTON  
**BYLAW NO. 521 – 2020**  
COUNCIL REMUNERATION AND EXPENSES

**WHEREAS** pursuant to Section 12 of the Community Charter authorizes the Council to establish any terms and conditions it considers appropriate;

**AND WHEREAS** the Council of the Village of Silverton has adopted Bylaw 506 - 2018 and amendments for that purpose, and now deems it necessary to repeal that bylaw and replace it;

**NOW THEREFORE** the Council of the Village of Silverton, in open meeting assembled, enacts as follows:

**SHORT TITLE**

1. This Bylaw may be cited as “**COUNCIL REMUNERATION AND EXPENSES BYLAW No. 521 - 2020**”.

**REMUNERATION**

2. There shall be paid out of annual revenues an annual remuneration to Council members for the discharge of duties of office as follows:

Mayor: in the amount of Five Thousand Dollars (\$5,000)

Councillors: in the amount of Three Thousand Dollars (\$3,000)

Payment of the annual remuneration to Mayor and Council shall be paid in quarterly installments immediately following the quarter served.

Council shall receive the same annual remuneration increases based on the Consumer Price Index (CPI) granted to Village employees in that same year as presented by the Chief Administrative Officer and approved by Council.

**EXPENSES**

3. The Council approves attendance by its members at any of the following:
  - (a) the annual Union of British Columbia Municipalities (U.B.C.M.) conference;
  - (b) the annual Association of Kootenay-Boundary Local Government (A.K.B.L.G.) conference;

- (c) any other municipal business, meeting, course or convention approved by resolution of Council.
4. That each member of Council be reimbursed for actual expenses incurred when representing the Village at meetings or functions. The following expenditures qualify for reimbursement:
- (a) actual accommodation expense;
  - (b) transportation expense including airfare, parking and car rentals, or mileage expense for the use of own vehicle according to the Village of Silverton "Travel Reimbursement A – 1, 2018" policy;
  - (c) registration and membership fees;
  - (d) meal ~~and mileage~~ expense will be paid at the rate according to the Village of Silverton "Travel Reimbursement A – 1, 2018" policy.

#### **REPEAL AND ENACTMENT**

- 5.
- (a) Council Member Remuneration and Expense Bylaw No. 506 - 2018 and all amendments are hereby repealed;
  - (b) Any enactment referred to herein is a reference to an enactment of British Columbia and its regulations thereto, as amended, revised, consolidated or replaced from time to time;
  - (c) If any part, section, subsection, sentence, clause or phrase or word of this Bylaw is, for any reason, held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.
  - (d) This Bylaw shall come into full force and effect on \_\_\_\_\_.

READ A FIRST TIME THIS 8th DAY OF JULY 2020.

READ A SECOND TIME THIS 8th DAY OF JULY 2020.

READ A THIRD TIME THIS 8th DAY OF JULY 2020.

RECONSIDERED AND ADOPTED THIS \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administration Officer

Certified a true copy of the "Council Remuneration and Expenses Bylaw No. 521 – 2020"

\_\_\_\_\_  
Chief Administration Officer

THE CORPORATION OF THE VILLAGE OF SILVERTON  
**BYLAW NO. 497 – 2016**  
 VILLAGE OF SILVERTON PERMISSIVE PROPERTY  
 TAX EXEMPTION BYLAW AMENDMENT BYLAW  
 (NO.2)

The purpose of this Bylaw is to amend the Village of Silverton Permissive Property Tax Exemption Bylaw No. 497, 2016 regarding the removal of a property that no longer is eligible for exemption from taxation.

**WHEREAS** Pursuant to the Community Charter the permissive exemption from taxation ceases to apply to property if the use or ownership no longer conforms to the conditions necessary to qualify for exemption and, after this, the property is liable to taxation;

**NOW THEREFORE** Under its statutory powers the Council of The Corporation of the Village of Silverton, in open meeting assembled, enacts the following provisions:

**SHORT TITLE**

1. This Bylaw may be cited as “**PERMISSIVE PROPERTY TAX EXEMPTION BYLAW AMENDMENT BYLAW (NO. 2)**”.

**AMENDMENT**

2. Bylaw No. 497 – 2016, Schedule C is amended as follows
  - (a) deleting the following property listed from the schedule

<b>Owner of Property (Activity/Use)</b>	<b>Folio Number</b>	<b>Civic Address</b>	<b>Extent of Exemption</b>
Trustees United Church of Canada (public worship)	158030	324 Alpha Street	Land & Improvements

**ENACTMENT**

3.
  - (a) Any enactment referred to herein is a reference to an enactment of British Columbia and its regulations thereto, as amended, revised, consolidated or replaced from time to time;

(b) If any part, section, subsection, sentence, clause or phrase or word of this Bylaw is, for any reason, held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder;

(c) This Bylaw shall come into full force and take effect as of and from the date of final adoption.

READ A FIRST TIME THIS 8th DAY OF JULY 2020.

READ A SECOND TIME THIS 8th DAY OF JULY 2020.

READ A THIRD TIME THIS 8th DAY OF JULY 2020.

RECONSIDERED AND ADOPTED THIS \_\_\_\_\_.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administration Officer

Certified a true copy of the "Permissive Property Tax Exemption Bylaw Amendment Bylaw (No.2)"

\_\_\_\_\_  
Chief Administration Officer